

City of Prairie Home
City Hall, 416 Highway Drive, Prairie Home, MO
MINUTES OF REGULAR BOARD OF ALDERMEN MEETING

Thursday, June 15, 2023

The Mayor called the meeting to order at 6:00 pm.

ROLL CALL:

- Present: Jim Lachner, Mayor; Donald Dietzel, West Ward; Eric Kirschman, East Ward; Cindy Lenger, West Ward; Ray Weber, East Ward
- Staff: Kim Force, City Attorney; Mary Sue Fontana, City Clerk
- Residents: Adrienna Borghardt

APPROVAL OF AGENDA: Ms. Lenger made a motion to approve the agenda. Mr. Kirschman seconded. The motion passed unanimously.

PUBLIC COMMENTS: None.

APPROVAL OF PREVIOUS MINUTES: Mr. Kirschman made a motion to approve the minutes of the meetings held May 11, May 23, and May 31, 2023. Mr. Weber seconded. The motion passed unanimously.

POLICE DEPARTMENT REPORT:

- Ms. Fontana presented a Body Armor/Bullet Proof Vest Policy on behalf of Chief Burch. The policy will be part of the set of policies to be presented to the Board at a later date, but was requested to be approved earlier as required by a grant application Mr. Burch is working on. Ms. Lenger made a motion to approve the Body Armor/Bullet Proof Vest Policy. Mr. Kirschman seconded. The motion passed unanimously.
- The Board discussed an on-going issue of dogs running loose in town and requested the Clerk to draft a letter.

WATER/SEWER DEPARTMENT:

- Ms. Fontana presented a request from the Prairie Home Swimming Pool Board for a donation of one-half of the cost to fill the pool. Mr. Kirschman made a motion to donate \$566 to the swimming pool. Mr. Weber seconded. The motion passed unanimously.
- Mr. Lachner reported the sewer pipe work at the lagoon had been completed, which consisted of replacing the existing clay and ductile iron pipe.
- Mr. Lachner noted the bollards had been placed around the fire hydrant near the Lions Club.
- Tyler Carmichael had provided a report that the muskrat trapping at the lagoons was going well.
- Ms. Fontana reported Mr. Odneal had suggested the City hire another individual for managing drinking water operations.

MAYOR'S REPORT:

- Mr. Lachner updated the Board on the Cooper County Commission meeting with the County Clerk, County Collector, and City of Boonville, where no decision was made. Ms. Fontana updated the Board that the group had met again on this date and agreed that the County Clerk would perform the property tax work pro bono for the smaller municipalities this year.
- Mr. Lachner commented on the turnout at the dog clinic held June 10 and noted that reminders were sent to those residents known to own dogs who had not yet obtained licenses.

CITY ATTORNEY'S REPORT: None.

CLERK'S REPORT:

- Ms. Fontana presented the financial report. Ms. Lenger made a motion to accept the report. Mr. Kirschman seconded. The motion passed unanimously.
- Ms. Fontana provided a software update, stating the SUBS system was being used for utility billing, but the new on-line payment system was not yet in place, requiring the continued use of the UBMax system in the short-term.

OLD BUSINESS:

- **Drainage and Street Work Contract.** Ms. Force presented Ordinance No. 286, An Ordinance Authorizing the Execution of the Drainage and Street Repair Agreement with Walters Construction LLC, and the related contract. Mr. Kirschman made a motion to approved the renegotiated contract amount of \$192,000. Ms. Lenger seconded. The motion passed unanimously. Ms. Lenger made a motion to approve Ordinance No. 286. Mr. Weber seconded. The motion passed unanimously.

NEW BUSINESS:

- **FY24 Budget.** Ms. Fontana presented the budget with updates made since the May meeting. Mr. Kirschman made a motion to approve the FY24 budget. Mr. Weber seconded. The motion passed unanimously.
- **Dollar General Liquor License.** Ms. Lenger made a motion to approve Dollar General's Liquor License. Mr. Kirschman seconded. The motion passed unanimously.

ADJOURNMENT: Ms. Lenger made a motion to adjourn. Mr. Kirschman seconded. The motion passed unanimously. The meeting adjourned at 6:45 pm.

/s/ Mary Sue Fontana, City Clerk

/s/ James R. Lachner, Mayor