

**City of Prairie Home**  
**City Hall, 416 Highway Drive, Prairie Home, MO**  
**MINUTES OF REGULAR BOARD OF ALDERMEN MEETING**

**Thursday, August 10, 2023**

The Mayor called the meeting to order at 6:05 pm.

**ROLL CALL:**

- Present: Jim Lachner, Mayor; Donald Dietzel, West Ward; Eric Kirschman, East Ward; Cindy Lenger, West Ward; Ray Weber, East Ward;
- Staff: Ben Burch, Police Chief; Mary Sue Fontana, City Clerk

**APPROVAL OF AGENDA:** Ms. Lenger made a motion to approve the agenda. Mr. Weber seconded. The motion passed unanimously.

**PUBLIC COMMENTS:** None.

**APPROVAL OF PREVIOUS MINUTES:** Mr. Kirschman made a motion to approve the minutes of the July 26 meeting. Mr. Deitzel seconded. The motion passed unanimously.

**POLICE DEPARTMENT REPORT:**

- Mr. Burch reported he had spoken with the owners of the dogs and motorcycles that were causing issues.
- Mr. Burch will be checking on properties needing abatement notices.

**WATER/SEWER DEPARTMENT:**

- **Drinking Water Operator.** Ms. Fontana reported DJ Schmitz, the new drinking water operator, had been in town several times, acclimating himself with the system. Ms. Fontana presented Ordinance No. 290, An Ordinance Authorizing the Execution of the Drinking Water System Operator Agreement with Danny J. Schmitz, Jr. Ms. Lenger made a motion to approve the ordinance. Mr. Kirschman seconded. The motion passed by roll call vote: Kirschman, yes. Weber, yes. Dietzel, yes. Lenger, yes.
- **Well Control Panels.** Ms. Fontana reported Gary DeWitt from Flynn Complete Water Services worked on upgrading the well control panels and grounding the new well house.

**MAYOR'S REPORT:**

- Mr. Lachner noted the utility-marking flags seen around town were related to the ditching work being completed.
- Mr. Lachner reported he had received notification from the County Commission for a waste mitigation grant. The Board briefly discussed possible uses for the City.

**CITY ATTORNEY'S REPORT:** None.

**CLERK'S REPORT:**

- Ms. Fontana presented the financial report. Ms. Lenger made a motion to accept the report. Mr. Weber seconded. The motion passed unanimously.

- Ms. Fontana reported she and Lori Wright, Water Clerk, had reviewed several potential website providers and determined Municipal Impact would be the best fit and was the lowest cost.

#### **OLD BUSINESS:**

- **Drainage and Street Repair Project Update.**
  - Mr. Kirschman reported Walters Construction was almost complete with jetting culverts.
  - Walters Construction provided a list of properties which would require culvert replacement and/or mailbox relocation. The Aldermen agreed to speak with their respective constituents regarding work and cost-sharing.
- **Sidewalk Grant Application Update.** Ms. Fontana reported OWN Engineering had provided the cost estimate and project location map to Mid-Mo Regional Planning Commission, who will put together the application for the City's review.
- **County Clerk Agreement for Property Taxes.** Ms. Fontana stated the County asked for changes in the wording of the agreement to provide tax extension services at no charge to the city. Ms. Fontana presented Ordinance 272D, An Ordinance to Authorize the Revocation of all Previously-Signed Agreements with the County Clerk of Cooper County and to Authorize the Signing of a New Cooperative Agreement. Ms. Lenger made a motion to approve the ordinance. Mr. Kirschman seconded. The motion passed by roll call vote: Kirschman, yes. Weber, yes. Dietzel, yes. Lenger, yes.

#### **NEW BUSINESS:**

- **Tax Levy Certification.** Mr. Lachner noted there had been no comments made at the public hearing held prior to this meeting, and that the proposed levy was the same as 2022. Mr. Kirschman made a motion to set the tax rate levy at 0.9117% for 2023. Mr. Dietzel seconded. The motion passed unanimously.
- **Right of Way Responsibility.** Ms. Fontana presented Ordinance No. 289, an Ordinance to Provide for the Right-of-Way Responsibilities within the City of Prairie Home, Missouri, which details property owner and City responsibilities related to roadways, culverts, mailboxes, and sidewalks. She stated a draft of the ordinance had been posted in the City Hall window and on the website. The Board reviewed each section of the ordinance and requested several changes. Ms. Lenger made a motion to approve the ordinance, incorporating the changes agreed upon. Mr. Kirschman seconded. The motion passed by roll call vote: Kirschman, yes. Weber, yes. Dietzel, yes. Lenger, yes.

**ADJOURNMENT:** Ms. Lenger made a motion to adjourn. Mr. Weber seconded. The motion passed unanimously. The meeting adjourned at 7:30 pm.

/s/ Mary Sue Fontana, City Clerk

/s/ James R. Lachner, Mayor