

**City of Prairie Home**  
**City Hall, 416 Highway Drive, Prairie Home, MO**  
**MINUTES OF REGULAR BOARD OF ALDERMEN MEETING**

**Thursday, November 16, 2023**

The Mayor called the meeting to order at 6:00 pm.

**ROLL CALL:**

- Present: Jim Lachner, Mayor; Eric Kirschman, East Ward; Cindy Lenger, West Ward; Ray Weber, East Ward; Donald Dietzel, West Ward
- Staff: Kim Force, Attorney; Ben Burch, Police Chief; Mary Sue Fontana, City Clerk

**APPROVAL OF AGENDA:** Mr. Kirschman made a motion to approve the agenda. Ms. Lenger seconded. The motion passed unanimously.

**PUBLIC COMMENTS:** None.

**APPROVAL OF PREVIOUS MINUTES:** Ms. Lenger made a motion to approve the minutes of the October 19 meeting. Mr. Weber seconded. The motion passed unanimously.

**POLICE DEPARTMENT REPORT:**

- Mr. Burch presented information regarding registration for utility vehicles (ATV/UTV). The Board asked the Clerk to identify how other small towns handle utility vehicles. Ms. Force will look into changes that have been made to the statutes.

**WATER/SEWER DEPARTMENT:**

- Ms. Fontana reported Joe Odneal had been able to manually operate the center pivot enough for the overflow to cease. However, electrical and mechanical issues remain. He has been in contact with JC Davis regarding completing repairs.
- The board requested a letter be sent to Ray Wells regarding the fence replacement at the lagoon.
- Ms. Fontana reported Adam Lohse had offered to re-seed the irrigation field where needed, as he would have equipment available.

**MAYOR'S REPORT:**

- Mr. Lachner reported a deer carcass had been left at the recycling bins. The Board discussed installing security cameras.

**CITY ATTORNEY'S REPORT:** None.

**CLERK'S REPORT:**

- Ms. Fontana presented the financial report. Ms. Lenger made a motion to accept the report. Mr. Kirschman seconded. The motion passed unanimously.
- Candidate filing for two aldermen positions begin December 5 and ends December 26.
- Ms. Fontana contacted Co-Mo Connect regarding sales tax being charged to customers not in the city limits. Co-Mo stated they are aware of the problem and are updating their records.

## **OLD BUSINESS:**

- **Drainage and Street Repair Project.** Mr. Kirschman reported Walters Construction had completed ditching and seeding. Culvert replacement and street repair will take place over the winter as weather allows.
- **Elections and Wards.**
  - Ms. Force presented Ordinance 291, An Ordinance Setting an Election on April 2, 2024 for the Qualified Voters to Decide Whether to Forego Annual Municipal Elections for Six Years If the Number of Candidates Filing Equals the Number of Seats Up for Election, the subject of which had been discussed at prior meetings. Ms. Lenger made a motion to approve the ordinance. Mr. Dietzel seconded. The motion passed by roll call vote: Kirschman, yes. Weber, yes. Dietzel, yes. Lenger, yes.
  - Ms. Force presented Ordinance 186A, An Ordinance to Establish the Corporate Limits, Abolish the East and West Wards, and to Hold Elections at Large, the subject of which had been discussed at prior meetings. Mr. Kirschman made a motion to approve the ordinance. Ms. Lenger seconded. The motion passed by roll call vote: Kirschman, yes. Weber, yes. Dietzel, yes. Lenger, yes.

## **NEW BUSINESS:**

- **Sidewalk Project Award.**
  - Ms. Force presented Ordinance 292, An Ordinance Authorizing Execution of a Transportation Alternatives Program Agreement with the Missouri Highways and Transportation Commission. Mr. Kirschman made a motion to approve the ordinance. Ms. Lenger seconded. The motion passed by roll call vote: Kirschman, yes. Weber, yes. Dietzel, yes. Lenger, yes.
  - The Board chose to engage OWN (formerly Anderson Engineering) as the consultant for the project. They were chosen through the RFQ process in August 2022.
- **Snow Removal Services.** Ms. Fontana reported bids had been received from Kempker Landscaping and Walters Construction, both of Jamestown. After comparison of bids, Mr. Dietzel made a motion to accept the bid of Walters Construction of \$140.00 per hour. Mr. Kirschman seconded. The motion passed unanimously.
- **Donation Requests.**
  - Mr. Kirschman made a motion to donate \$100 to the Prairie Home Christmas Festival toward float prizes. Ms. Lenger seconded. The motion passed unanimously.
  - Ms. Lenger made a motion to donate \$650 to the Fair Board to assist with mowing expenses. Mr. Weber seconded. The motion passed unanimously. Mr. Kirschman abstained as he is a Fair Board member.

**OTHER:** There will be no December meeting.

**ADJOURNMENT:** Mr. Kirschman made a motion to adjourn. Ms. Lenger seconded. The motion passed unanimously. The meeting adjourned at 7:30 pm.

/s/ Mary Sue Fontana, City Clerk

/s/ James R. Lachner, Mayor